



2201 Mitchell Ave - Gillette, WY 82718
(800) 590-8339 - info@linefinders.com

WEEKLY SHOP REPORT

Date: _____ Time: _____ Location: _____

Last Personnel to Clean Shop: _____

- | | | | |
|-------------------------------------|--|--------------------------------------|--|
| Is Bay 1 clean? | <input type="checkbox"/> YES <input type="checkbox"/> NO | Has the trash been taken out? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Does Bay 1 Door work properly? | <input type="checkbox"/> YES <input type="checkbox"/> NO | Gravel to concrete edge out front? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Is Bay 2 clean? | <input type="checkbox"/> YES <input type="checkbox"/> NO | Are the shelves orderly? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Does Bay 2 Door work properly? | <input type="checkbox"/> YES <input type="checkbox"/> NO | Is the heater functioning properly? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Is Bay 3 clean? | <input type="checkbox"/> YES <input type="checkbox"/> NO | Are the lights all in working order? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Does Bay 3 Door work properly? | <input type="checkbox"/> YES <input type="checkbox"/> NO | Is the exterior clear of debris? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Do the walk-in doors work properly? | <input type="checkbox"/> YES <input type="checkbox"/> NO | Any other damages? | <input type="checkbox"/> YES <input type="checkbox"/> NO |

INFORMATION / NOTES

SUPERVISOR'S SIGNATURE

REQUIRED PICTURES

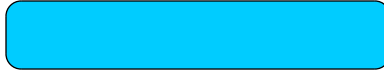


Bay should be clean (swept and squeegeed)!



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REQUIRED PICTURES



Bay should be clean (swept and squeegeed)!



Pic should be of exterior (West Side) showing now debris build up.

REQUIRED PICTURES



Pic should be of exterior (East Side) showing now debris build up.



Pic should be of exterior (North Side) showing now debris build up.

REQUIRED PICTURES



Pic should be of exterior (South Side) showing now debris build up and showing the gravel up to the edge of the concrete with no indentations.



Pic should be of the interior lights showing they are all in working order.

MISC PICTURES



Pic of anything that needs to be noted. Describe in Notes on Page 1.



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